

North Vermillion Jr/Sr High School

Student/Parent Handbook 2025-2026



“It’s a great day to be a FALCON!”

5555 N. Falcon Dr.
Cayuga, IN 47928

Quick-Read Summary for Families

Here's a brief overview of what you need to know for a great school year:

Contact Info

- Main Office: (765) 492-3364
- Attendance Line: (866) 346-2766
- Website and Facebook for delays or closings

Attendance

- 10 excused days allowed per semester (after that, a doctor's note required)
- Call ahead for absences; unexcused absences can lead to meetings or consequences
- Be on time—chronic tardiness can mean detentions or suspension

Grades

- Semester grades = 2 of 3 parts passed (Quarter 1, Quarter 2, Final Exam)
- A = 93–100, F = 59 or below
- GPA rules apply for honor rolls and graduation honors

Behavior

- Be respectful, responsible, and safe
- No bullying, fighting, or bringing banned items
- Dress appropriately— No hoods, revealing, or offensive clothing (alcohol, gang, drug related graphics or text)
- All bags and backpacks need to stay in lockers throughout the day (no blankets)

Technology & Devices

- Only use with permission
- No photos, messaging, or distractions
- Break the rules? Lose privileges

Bus & Cafeteria

- Stay seated and quiet on the bus
- Clean up after yourself in the lunchroom; no sharing food

Clubs & Sports

- Must pass 5 classes to participate
- School rules apply at all events

Health Info

- Medicine stays in the nurse's office (with parent permission)
- Screenings done as needed per state rules

Emergencies & Safety

- We practice fire, tornado, earthquake, evacuation, hold and lockdown drills
- Always listen to staff and stay calm

End of Year

- Return books, clean lockers, return parking passes, and pay fees to get your report card

School Closing

In the event of severely inclement weather or mechanical breakdown, school may be closed or starting time delayed. The school will send notifications in the following ways:

- RADIO: WCDV V-103
- TELEVISION: Channel 2-WTWO & Channel 10-WTHI in Terre Haute
- School Messenger
- Eventlink Updates

Have questions? Call the office or talk to your teacher. Let's make this a great year!

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Mission & Core Information

Mission Statement

We are here to help every student grow in a safe and caring place. At North Vermillion, we treat each other like family as we learn and prepare for the future.

Equal Education for All

Every child, regardless of race, creed, color, sex, national origin, cultural or economic background, or handicap, is entitled to equal opportunity for educational development and opportunity. No student will be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program conducted by the North Vermillion Community School Corporation. The Board of Trustees shall treat its students without discrimination as this pertains to, among other things, course offerings, athletics, counseling, employment assistance, and extracurricular activities.

A Little History

North Vermillion Schools were formed in 1961 by combining three local school districts: Highland, Eugene, and Vermillion. In 1964, North Vermillion High School opened. Over the years, the building has grown, including a junior high, a main gym, a swimming pool, a modern library, music and art rooms, sports fields, a fieldhouse, and more. We're proud of our school!

School Contacts & Staff

Important Phone Numbers

- Main Office: (765) 492-3364
- Athletic Office: Ext. 5162
- Attendance Line: (866) 346-2766
- Guidance Office: Ext. 5119
- Fax: (765)-492-7006
- College Code (for SAT/ACT): 150455

Administrative Staff

- Principal: Kimberly Britton
- Assistant Principal: Ryan Hall
- Athletic Director: Martin Brown
- School Counselor: Melanie Bean

Support Staff

- Nurse: Cara Jumps
- Family Support: Brian Crabtree & Ed Kent
- Head Custodian: Roxanna Dunavan
- Administrative Assistant: Chelsea Place
- Guidance Assistant: Hilary Gibson
- ECA Treasurer: Nikki Hall

Commission

- The North Vermillion Jr.-Sr. High School holds a First Class commission from the State of Indiana for grades 7-12.
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General Student Services & Procedures

New Students

All new students are enrolled on a **30-day probationary basis** and must meet the following requirements before official enrollment:

- **Immunization Records:** Provide proof of all immunizations required by the State of Indiana. Students may not attend school more than 30 days without written verification.
- **Academic Records:** Submit a transcript from the previous school.
- **Guardianship Verification:** Provide documentation of parent/custodial rights or legal guardianship.
- **Residency Verification:** Confirm legal residency within the North Vermillion School Corporation using a valid 911 address. Additional documentation (e.g., photo ID, utility bill, vehicle registration) may be required. Failure to establish residency within 30 days may result in dismissal.
- **Expulsion Status:** Students expelled from a previous school will have a meeting with Administration to determine the best education environment.
- **Identification:** Submit a copy of the student's birth certificate and Social Security number.
- **Academic Screening:** Students may be asked to complete a screener to assess academic needs.

Note: Per Indiana Code IC 20-33-8.1-5.1-11, a student may be expelled if their legal settlement is not within the school corporation's attendance area.

Lost and Found

- Located on table in Athletic Hallway & Front Office
- Turn in items to the table or front office if found
- Will be cleaned out occasionally

Cell Phone Policy & Front Office Phone Usage

- Cell phones should not be seen, heard, or used in the classroom except for medical reasons, IEPs, or administrative approval
- Cell phones are allowed during passing periods, before school, at lunch, and after school
- Front Office phone is a business phone and should only be used with permission

Student Insurance

Student insurance, covering student injuries which might occur during school hours and while participating in school-sponsored and supervised activities, is available to all students of North Vermillion. If this insurance is taken, the contract is between the individual and the insurance company and has no connection with the school corporation other than making the service available for our students.

Announcements/Communications

Students wanting to have announcements read must have the approval of a building-level administrator. Any posting of sale bills, flyers, petitions, announcements, etc., must have the approval from the administration prior to initiating such information. Failure to comply may result in punitive consequences.

Custody and Guardianship

Custodial Parents:

The school will treat both parents equally unless a court order states otherwise. We encourage both parents to be involved in their child's education.

Guardianship and Residency:

Students must reside within the North Vermillion district and provide proof of legal residence and guardianship to enroll.

- Out-of-District Students must be approved by the principal and sign the Out-of-District Policy.
- Students 18 or older seeking emancipation should contact the principal for eligibility requirements.

Visitors

All visitors must report to the main office immediately upon entering school property. Visitors are required to:

- Check in using the Visitor Aware system with a valid photo ID
- Wear a visitor badge while in the building
- Obtain permission to remain on school grounds

Access may be denied at the discretion of school personnel. Anyone asked to leave must do so immediately; failure to comply may result in arrest or criminal charges.

Student visitors are not allowed without prior administrative approval. Those transporting students must remain in their vehicles. All visitors must avoid any actions that compromise safety or disrupt the school environment.

Lockers

All student lockers, including those in hallways, gyms, band, shop, and art rooms, are the property of North Vermillion School Corporation. Lockers are provided for storing school supplies and personal items but must not be used to store prohibited or dangerous materials (e.g., weapons, drugs, alcohol) or anything that interferes with school functions.

Locker Rules:

A. **Locks** – Only school-issued locks are permitted. Unauthorized locks may be removed.

B. **Use of Lockers** – Lockers must be used for school-related purposes only. Items prohibited by law or school rules (e.g., drugs, alcohol, weapons, flammable substances, stolen items, obscene materials) are not allowed.

C. **Authority to Inspect** – Lockers may be inspected by school administrators to maintain safety, cleanliness, or retrieve lost/stolen items.

D. **Individual Inspections** – May be conducted if there is reasonable suspicion that the locker contains prohibited items. Reasonable suspicion can be based on tips, behavior, detection devices, or prior history.

E. **General Inspections** – Entire areas may be inspected to prevent or respond to safety threats, such as bomb threats or increased drug activity. Students may not be present during inspections.

F. **Student Materials** – Locker inspections will avoid unnecessary disruption and intrusion into written material unless needed to confirm a rule violation.

G. **Contraband Disposal** – Confiscated items may be returned, used as disciplinary evidence, turned over to law enforcement, or destroyed.

H. **Law Enforcement Involvement** – Officials may assist with inspections for identification or safety purposes.

I. **Locker Cleaning** – Custodians may clean lockers periodically or during vacations to remove spoiled items or clean vacated lockers.

J. **Definitions** – "School purposes" include promoting learning and maintaining order. "Educational function" includes actions supporting these purposes under Indiana law.

Attendance & Tardy Policies

North Vermillion follows Indiana's requirement of **180 instructional days**. Good attendance supports academic success and builds lifelong habits.

- **Reporting Absences:** Parents must notify the school of a student's absence by phone or note within **two days**. Without notification, the absence will be marked **Unexcused**.
- **Extended Illness:** If an illness lasts more than **two days**, parents should inform the attendance office. The school may request a doctor's note for extended or excessive absences.
- **Participation Requirements:**
 - To participate in **extracurricular activities** (sports, clubs, plays, etc.), students must attend a half-day of classes on that day.
 - **Virtual classes** may be used to complete schedules, but toward daily attendance for eligibility with Administrative Approval.
 - Students sent home by the **nurse** or who leave early due to illness may not return for events **unless cleared by a physician**.
 - Students with **excessive absences** may be ineligible for **field trips** or other school-sponsored events.
- **Verification:** The school reserves the right to verify absences at any time.

Absence Types

Types of Absences

Absences are classified as **Excused** or **Unexcused**.

Excused Absences

Exempt – Student Counted as Present (No Penalty-they will not count toward the ten-day limit):

1. Service as a page in the Indiana Legislature
2. Service as a poll worker or helper for a political party or candidate on election day
3. Active duty with the Indiana National Guard, U.S. Armed Forces, or reserve components
4. Civil Air Patrol participation

5. Participation in or exhibition at the Indiana State Fair, or as a member of the household of a participant (up to 5 days, if in good academic standing)
6. Participation in a scheduled, approved educational event through FFA or 4-H (up to 6 days, if in good academic standing)
7. Court appearances with a subpoena

Medical – Student Counted as Absent:

1. Personal illness (with a doctor’s note will not count in the ten-day limit)
2. Personal illness (with a parent note and/or call-will count in the ten-day limit)
3. Medical or dental appointments (with documentation will not count in the ten-day limit)

Administrator Approved – Student Counted as Absent Unless Noted:

1. School-sponsored field trips (student considered present)
2. Other absences approved by the principal

Family Bereavement – Student Counted as Absent:

1. Death in the immediate family
2. Funerals of grandparents, parents, guardians, siblings, or first cousins (consecutive days may be limited)

Religious Observation – Student Counted as Absent:

1. Recognized religious holidays
2. Required religious events

Family Choice – Planned Absences (Student Counted as Absent):

1. Pre-arranged absences such as family events or travel (school may limit days excused)

Family Choice – Unplanned Absences (Student Counted as Absent):

1. Emergencies or urgent personal matters such as weather, transportation issues, or other unforeseen events (school may limit excused days)

Unexcused Absences

Any absence not covered under the categories above will be considered **Unexcused** and will count toward the ten-day limit.

Truancy

A student is considered **truant** when absent without the knowledge or approval of a school official or parent.

- **Full-Day Absence:** Missing 5 or more periods in one day
- **Half-Day Absence:** Missing 3–4 periods in one day

Per Indiana law, a student will not be suspended or expelled solely for being:

- A **habitual truant** (10+ unexcused absences per year), or
 - **Chronically absent** (18+ total absences per year)
-

Written Verification for Excused Absences

Written documentation must be submitted upon the student's return to school.

- **Doctor's appointments/illnesses** must include a signed, dated note from the physician.
 - Parent notes are required for other types of excused absences.
-

Make-Up Work

- Students are responsible for making up all missed work.
 - They will have the same number of days to complete assignments as the number of days absent.
 - Planned absences require arrangements **before** the absence.
 - Teachers may assign up to **5% of a student's grade** as an attendance grade. Only **unexcused absences** will affect this grade.
-

Vacations and College Visits

Students must submit a pre-arranged absence form—signed by all teachers and a parent/guardian—**at least two days** before the absence. These absences count toward the ten-day limit. The parent/guardian should contact the school directly.

Intervention Procedures

- **5 Unexcused Absences:** A letter is sent to the parent/guardian.
- **7 Unexcused Absences:** A parent conference is requested.
- **10-Day Limit:** Any additional unexcused absence results in a mandatory meeting with the Attendance Officer. Possible outcomes:
 1. Expulsion for the rest of the semester
 2. Written contract as part of an intervention plan
Final determination is made by the Principal.
 3. Referral to Prosecutor's Office

Truancy Prevention Procedures

Applies to students in **Grades K–12** with 5 unexcused absences in a 10-week period.

1. **Written Notice** to parents will include:
 - Confirmation the student has 5 unexcused absences
 - Parental responsibility to ensure attendance
 - School truancy prevention actions
 - Required attendance conference within 10 instructional days
 - Possible report to juvenile court or DCS for educational neglect
2. **Attendance Conference** with:
 - School representative
 - The student's teacher
 - Parent or guardian
 - Parent's representative (if 48-hour notice is given)
3. **Attendance Plan** must include:
 - Wraparound services for support
 - Behavioral expectations
 - Effective period (max 45 instructional days)
 - Consequences for non-compliance
 - Counseling or mentoring referrals
 - Parental participation expectations
 - Signatures of the student and parent

Attendance Definitions by Instructional Format

In-Person Instruction

Attendance means physically present in school or another designated location during regular hours.

Virtual Instruction

Attendance is measured by:

- Daily logins and time spent
 - Completed assignments/projects
 - Communication with teachers
 - Other criteria set by the virtual teacher
- Instructional time requirements:
- **Grades 1–6:** 5 hours/day
 - **Grades 7–12:** 6 hours/day

Blended Instruction

Attendance is recorded based on the standards for both in-person and virtual instruction.

Remote Instruction

Attendance is based on participation in remote learning activities as directed by the teacher, with documentation (e.g., assignment pick-up/drop-off).

Note: All attendance policies apply equally to students receiving instruction through in-person, virtual, blended, or remote methods.

Legal References:

IC 20-33-2-14

IC 20-33-2.5-4

Consequences of Too Many Absences

- After 5 unexcused absences in 10 weeks, families will meet with school staff and be referred to Peer Court & the Prosecutor
- After 10 total absences, students may:
 - Lose driving privileges

- Face school discipline
- Be referred to Peer Court & the Prosecutor

Tardy & Truancy Policy

Truancy

Truancy is defined as being willfully absent from school or class without the knowledge or consent of a parent/guardian or the school, or as an attempt to evade the attendance policy. This includes skipping individual classes or habitual tardiness.

Consequences for Truancy:

1. Truancy from a class: Minimum of a 3-hour after-school detention.
2. Habitual Truancy: A student truant three times in one school year is considered a habitual truant. This status may be removed after 180 days of attendance without further truancy.
 - Per Indiana Code 20-8.1-3-17.2, students aged 13–14 labeled as habitual truants are ineligible for a driver's license or learner's permit until age 18 or until improvement is confirmed by the school board.
3. Habitual Tardiness: Defined as being late to school four times per semester without a parent/guardian excuse.
4. Further Violations: Administration may assign additional consequences for excessive truancy.

Tardy to Class:

- 1st–3rd: Warning
- 4th: Meeting with an administrator
- 5th: 1-hour detention
- 6th–8th: 2-hour detention
- 9th–11th: 3-hour detention
- More than 11: Possible schedule change or suspension

Tardy to School:

- 3rd: Lunch detention
- 4th–5th: Detention (up to 3 hours)
- 6th: In-school suspension

Note: Chronic tardiness may be considered truancy. Additional tardiness may result in additional consequences as administered by administration.

Academics, Grading, & Guidance

Grading Scale

GRADE	PERCENTAGE	GRADE POINT VALUE	WEIGHTED GRADE POINT VALUES (@ 1.25)
A	93-100	4.000	5.000
A-	90-92	3.670	4.588
B+	87-89	3.330	4.163
B	83-86	3.000	3.750
B-	80-82	2.670	3.338
C+	77-79	2.330	2.913
C	73-76	2.000	2.500
C-	70-72	1.670	2.088
D+	67-69	1.330	1.663
D	63-66	1.000	1.250
D-	60-62	0.670	0.838
F	0-59	0.000	0.000

*Rounded out to three decimal points

Class Changes and Withdrawals

- **Elective Changes:** Students may request to change elective classes during designated days at the start of the school year and again at the beginning of the second semester.
- **Required Courses:** Classes required for a student's diploma track cannot be changed.
- **Withdrawals After Two Weeks:** Students who withdraw from a class after the first two weeks of the semester, without an exceptional circumstance, will receive a "W/F" (Withdraw/Fail). This grade will be recorded on the permanent record and calculated into the GPA.

- **Removals Due to Habitual Discipline:** Students removed from class due to excessive absences (per the attendance policy) or disciplinary issues will receive a “W/F,” which will be recorded on the permanent record and figured into the GPA.
- **Withdrawal from School (Age 18+):** Students who are 18 and wish to withdraw or fail to return to school may only do so after:
 - An exit interview
 - Contact made with a parent or guardian
 - Principal approval
- The principal will explain the consequences of not earning a diploma, including possible revocation of the student’s employment certificate, driver’s license, or learner’s permit. If the principal denies the request, the decision may be appealed to the school board. (IC 20-33-2-28.5)

Semester Grades

Each semester is divided into 2 nine-week grading periods. A grade card will be emailed to the parent/guardian on the Friday following the end of each 9-week grading period.

To pass a class, students must pass 2 out of 3 parts:

- Quarter 1
- Quarter 2
- Final Exam

Grade Level by Credits

- 9th Grade: 0–8 credits
- 10th Grade: 9–15 credits
- 11th Grade: 16–25 credits
- 12th Grade: 26+ credits

Honor Roll

- **Exceptional Honor Roll:** 3.800+ GPA
- **High Honor Roll:** 3.670–3.790 GPA
- **Honor Roll:** 3.330–3.660 GPA

Note: Students must not have any grades of D or F to qualify for any honor roll.

Academic Honors & Graduation

Valedictorian & Salutatorian

- Based on GPA at the end of their senior year
- Must have attended North Vermillion in person for 6 semesters
- Must have earned an Academic Honors Diploma
- Retaking a class for a better grade disqualifies a student from Val/Sal consideration

Starting with the Class of 2029, the Valedictorian and Salutatorian will be chosen based on their unweighted GPA at the end of their senior year. To be considered, students must also earn an Honors Plus Seal in one of the following areas: Enrollment, Employment, or Enlistment. Subject to change with legislation.

From the class of 2029 and beyond, all high school classes will be unweighted when calculating GPA. The Grading Scale will also be transitioned to a total points scale.

Effective immediately, students will only earn a Theater Arts credit by taking the Theater Arts class. Participation in a school play or musical will no longer count for Theater Arts credit on the transcript.

For students in the Classes of 2026 to 2028, if Theater Arts credit was earned through a play or musical and is being used to meet the Fine Arts requirement, it will be included on the transcript and factored into the GPA.

Academic Awards

- **Academic Letter:** Earned after one semester of straight A's (A- included)
- **Academic Jacket:** Awarded after two semesters of straight A's (provided at no cost)
- Students also receive pins and certificates for Honor Roll achievements

Early Graduation

Seniors who meet all graduation requirements by the end of the first semester may graduate early with approval. Early graduates may:

- Choose to walk at the May graduation ceremony
- Have limited access to school events unless permission is granted

Transfer & College Credits

- Outside college course credits will not appear on the high school transcript or count toward GPA
- Students should request official transcripts from colleges when needed
- AP and Dual Credit Courses in the "Core Areas" – to include both in-house and online or college classes in the areas of Language Arts, Mathematics, Science, Social Studies, and Foreign Language, Fine Arts will be weighted.

- All students will be required to take semester finals in all AP subjects.

*Note: Students must pass two out of three sections (quarter, quarter, final) in order to receive a passing grade for a semester.

Beginning with the Class of 2029, all courses taken toward the completion of the Indiana College Core will count toward students' GPAs and will appear on their high school transcripts.*

*With the exception of graduation requirements, the availability of qualified instructors, and access to dual credit partnerships. Course offerings are subject to change and may vary from year to year.

Online Courses & APEX

- Must follow all school and APEX rules
- Failing to finish online classes on time may result in retaking the course in-person
- Courses taken through Indiana's iCAP program are not GPA-weighted and may have fees
- APEX credits that are taken for interest purposes will go on a student's transcript, however, they will not count as a credit.

Academic Honors Retakes

- Students on the Academic Honors track may retake up to 2 courses if they earned a C– or lower
- Retakes must be completed the summer after the original course
- The original grade will be replaced with a C on the transcript even after a higher grade is earned
- Retaking a class through APEX disqualifies a student from Valedictorian/Salutatorian

Student Conduct & Discipline

Under Indiana law, parents or guardians of a minor (under 18) are liable for damages caused by the minor's intentional, willful, or malicious acts. This includes damage to school property, up to \$750 plus court costs.

Respectful Behavior

Students are expected to treat others with kindness, be responsible, and follow school rules.

General Rules

- Keep hands, feet, and objects to yourself
- Use appropriate language and tone
- No bullying, harassment, or threats

- No fighting, stealing, or damaging property

Dress Code

- Wear appropriate, school-friendly clothing
- No hoods or sunglasses in the building
- No clothing with offensive words, images, profanity, sex, lewd comments, or references to drugs/alcohol/tobacco
- Tank tops, halters, strapless/spaghetti straps, off-shoulder tops, exposed midriffs, or cleavage.
- Chains or jewelry deemed dangerous (spiked, elongated).
- Revealing clothing or shorts/skirts above fingertip length.
- Sagging/ill-fitting pants or pants with holes above fingertip length.
- Roller skates or similar on school grounds.
- Headphones/earbuds during instruction (exceptions with teacher permission).
- Hair must meet health and safety regulations in labs and swimming.

Possible Disciplinary Actions

- Warnings
- Removal from Class
- Detention (Lunch, Before School, After School) (Ranging from 30 minutes to 3 hours)
- In-School Suspension/ Individual Sustained Study (ISS)
- Out-of-School Suspension (OSS)
- Expulsion (for serious or repeated offenses)

Serious Offenses

Actions like fighting, bullying, having weapons, using drugs, or making threats may lead to immediate suspension, expulsion, or involvement with law enforcement

Violation	1st Referral	2nd Referral	3rd Referral	4th Referral	5th Referral
Tardy to Class	1-3 Verbal warning from teacher	4th Meeting with administration	5th 1 hour After School Detention	6th-8th 2 hour After School Detention	9th-11th 3 hour After School Detention

Tardy to School	3rd Lunch Detention	4th & 5th 1-3 Hour After School Detention	6th 1 Day of ISS
Truancy	3 Hour After School Detention	2-4 Day ISS/OSS	4-6 Day ISS/OSS/ Loss of Driving Privileges

Forgery of staff signature, false attendance call	1 Day ISS	3 Day ISS/OSS	5 Day ISS/OSS
Dress Code/ Improper Attire	Change/Warning	Change/ Lunch Detention	Change/ 1 Hour After School Detention/ Parent Contact
Littering	Clean Up	Clean Up/ 2 Hour After School Detention	Clean Up/ 1 Day of ISS
Writing on Desks, Walls, Stalls, and any other type of graffiti	Clean Up 1 Hour After School Detention	Clean Up/ 2 Hour After School Detention	Clean Up/ 2-4 Days of ISS
Disregard of Cafeteria Rules	Clean Up	Clean Up/ 2 Hour After School Detention	Clean Up/ 1 Day of ISS
Food/Drink outside of Cafeteria	Confiscate/ Warning	Confiscate/ 2 Hour After School Detention	Confiscate/ 1 Day of ISS
Public Displays of Affection	Warning	Parent Contact/ 2 Hour After School Detention	Parent Contact/ 1 Day of ISS
Insubordination	2 Hour After School Detention	1 Day of ISS	3-5 Day ISS/OSS
Repeated Classroom Infractions	2 Hour After School Detention	1 Day of ISS	3-5 Day ISS/OSS
Horseplay	Warning/ Lunch Detention	2 Hour After School Detention	1 Day of ISS
Unintentional/ Intentional damage to school property	Restitution/ 2 hr detention (if horseplay)	Restitution/ 2-4 days ISS (if horseplay)	Restitution/ 4-6 day ISS/OSS (if horseplay)
Failure to Register Car/ Unauthorized Parking	Warning/ Move/ Get Tag	1 Week Loss of Driving Privileges	1 Day of ISS/OSS Loss of Driving Privileges for 30 Days
Reckless/ Dangerous Driving	1 day ISS Loss of driving privileges 1 week Potential for a Ticket	2-4 day ISS Loss of driving privileges 2 weeks Potential for a Ticket	4-6 day ISS/OSS Loss of driving privileges 30 days Potential for a Ticket
Overt Use of Obscenity/Profanity	2 Hour After School Detention	1 Day ISS	3-5 Day ISS/OSS
Obscenity or Profanity Directed Toward Staff	2-4 Days ISS/OSS	4-6 Days ISS/OSS	10 Day OSS Request for Expulsion
Misuse of Pass Unauthorized Area	2 Hour After School Detention	2-4 Days ISS	4-6 Days ISS/OSS

Missing an Office Assigned Detention	1 Day ISS	2-4 Days ISS	4-6 Days ISS/OSS
Cell Phone/Technology distraction in class	A teacher will confiscate for the rest of the day and the following full school day.	The phone will be sent to the office for the remainder of the school day and the following school full day and an hour after school detention will be assigned.	Student will lose their phone privileges for the remainder of the semester.
Academic dishonesty (per class)	"0" on assignment	"F" for 9 weeks	"F" for semester
Bus Violation	Administrator's discretion based on offense		
Threatening or harassing behavior	2-4 day ISS/OSS & Meeting with Family & Student Support Coordinator for prevention education.	4-6 day ISS/OSS	10 day OSS/Request Expulsion
Fighting	3-5 day ISS/OSS	4-6 day ISS/OSS	10 day OSS/ Request Expulsion
Physical attack on a student with injury	10 day OSS/Request Expulsion/Police Report	Expulsion/Police Report	Expulsion/Police Report
Physical attack on a staff member	Expulsion/Police Report	Expulsion/Police Report	Expulsion/Police Report
Technology Misuse	Administrator's discretion based on offense	Administrator's discretion based on offense	Administrator's discretion based on offense
Vandalism (intentional)	Restitution/Suspension/Expulsion	Restitution/Suspension/Expulsion	Restitution/Suspension/Expulsion
Theft	Restitution/Suspension/Expulsion	Restitution/Suspension/Expulsion	Restitution/Expulsion
Possession or use of smoke bombs, firecrackers, etc.	4-6 day ISS/OSS/Police Report	10 day OSS/Request Expulsion/Police Report	Expulsion/Police Report
Smoking/Chewing tobacco/nicotine or possession of tobacco/nicotine Including e-devices	Parent/Guardian meeting, referral to cessation program (Quit Now, Catch my Breath), and completion of education.	Confiscation/3-5 day ISS/OSS/Ticket/ Peer Court Referral	Confiscation 4-6 day OSS/Ticket
Possession of drug paraphernalia	Confiscation/2-4 day ISS/Ticket	Confiscation 2-4 day OSS/Ticket	Confiscation/ 10 day OSS/Request Expulsion
Possession of drugs,alcohol,stimulant,marijuana, inhalant , or or anything listed in the Drug Policy	Police Report/10 day OSS/Request Expulsion	Expulsion	Expulsion
Under the influence of drugs,alcohol,stimulant,marijuana,inhalant	Police Report/10 day OSS/Request Expulsion	Expulsion	Expulsion

, or anything listed in the Drug Policy			
Distribution of drugs, alcohol, stimulant, marijuana, inhalant, or anything listed in the Drug Policy	Expulsion/Police Report	Expulsion	Expulsion
Possession of a weapon (knife, club, etc.)	Confiscation/10 day OSS/Request Expulsion	Expulsion	Expulsion
Use or threatening use of a weapon**	Expulsion/Police Report	Expulsion	Expulsion
Bullying	5 Day OSS Suspension/ASAP and Mandatory Anti-Bullying Education	10 day OSS/Request Expulsion	

*These are only guidelines and will be used in a fair and consistent manner. Other punishments may be assigned.

** A weapon is anything used with the intention to harm another person.

DUE PROCESS FOR STUDENTS

All students have the right to a safe learning environment. To protect these rights, rules must be followed. When students make poor choices, school staff will work with students and families to correct the behavior and help students learn from it.

When needed, teachers, principals, and other school staff are allowed to take action to maintain a safe and respectful school. This includes conferences, detentions, suspensions, and in serious cases, expulsion.

DETENTIONS

After-School Detention

- 1-3 Hour
 - Students must bring schoolwork and follow rules. No sleeping or disruptions.
 - Parents are responsible for pickup.
 - Could also be assigned before school
- *If a student skips: 3-hour detention assigned.

Lunch Detention

Students serve detention during lunch for minor offenses like tardies. They will eat in a supervised room and must bring work to do.

OTHER DISCIPLINARY OPTIONS

Peer Court

Students who make poor choices may be referred to Peer Court as a way to learn from their mistakes before entering the legal system.

Social Probation

Students may not be allowed to attend after-school events like games, dances, or performances if their behavior does not meet expectations.

REPEATED BEHAVIOR

If a student has 15 or more write-ups in a semester, a behavior plan will be created with the student, parents, and school staff to help improve behavior.

DRIVER'S LICENSE

Students under 18 can lose their driver's license if they are:

- Suspended two or more times in a school year
- Expelled
- Withdraw from school before graduating

SEARCH & SEIZURE

School staff may search students or their belongings (including cars and lockers) if they suspect a rule or law has been broken. School property, like lockers and desks, can be checked at any time. Police dogs may be used to check for illegal items. Parents will be notified if a search involves their student.

CRIMINAL GANG POLICY

North Vermillion does not allow gang activity or behavior that promotes violence or illegal acts.

Definitions:

- Gang: A group of 3+ people that promotes or takes part in illegal activity.
- Gang Activity: Participating in or encouraging others to join a gang.

Reporting & Investigation:

Staff must report suspected gang behavior to the principal. The school may involve law enforcement. Reports are tracked and sent to the Indiana Department of Education each year.

Consequences:

Gang activity violates the Code of Conduct and will result in disciplinary action.

Support:

Students involved in gang-related behavior may be offered:

- Counseling
- Family and community support
- After-school programs

Education:

Students, staff, and parents will learn about gang prevention, how gangs hurt the community, and how to avoid gang involvement.

Grounds for Suspension or Expulsion

Applies when a student is on school grounds during school hours, at school events, or traveling to/from school activities. Misconduct includes but is not limited to:

1. Violence, threats, intimidation, interference with school functions.
2. Damaging or stealing school/private property.
3. Threats or physical injury to persons or property.
4. Aggressive behaviors such as bullying, harassment, hazing.
5. Violence or threats against students/staff.
6. Failure to report plans that could cause harm or damage.
7. Extortion or intimidation for money/valuables.
8. Possession or use of weapons or weapon-like objects.
9. Use, possession, distribution, or influence of controlled substances or alcohol.
 - Exception: Students with authorized prescribed medications.
10. Unlawful sale of controlled substances or violations threatening school safety.

11. Tobacco possession/use.
12. Repeated failure to follow directions.
13. Activities forbidden by law interfering with school.
14. Aiding others to violate rules or laws.
15. Violations of school rules necessary for education function (e.g., sexual behavior, disobedience, profane speech/clothing).
16. Possession or use of laser pointers or similar devices.
17. Possession of firearms or destructive devices (per federal and state law):
 - Penalty: 10-day suspension and expulsion for one calendar year (may be reduced by superintendent). County prosecutor notified.
18. Sexual harassment, defined as unwanted sexual behavior or comments, will be treated as a major offense and may lead to suspension or expulsion. False accusations will be disciplined.
19. Bullying, including physical, verbal, emotional, or cyberbullying, will lead to disciplinary action and required anti-bullying education before returning to regular schedule. Parental involvement and external agency notification may occur for severe cases.
20. Violation of legal settlement laws may result in expulsion if residency requirements are not met.
21. Unlawful activity off-campus interfering with school functions or safety can result in suspension or expulsion, including during breaks or summer.
 - Previous suspensions during the school year may lead to harsher consequences for further misbehavior.

SUSPENSION PROCEDURES

When a principal (or designee) decides to suspend a student, these steps will be followed:

1. A meeting will be held before suspension, where the student will:
 - Hear the charges (written or spoken).
 - If they deny the charges, hear the evidence against them.
 - Have a chance to explain their side.
2. The meeting happens before suspension unless the misconduct requires immediate removal. If so, the meeting will happen as soon as possible after.

3. Parents or guardians will get written notice of the suspension, including the dates, the reason, and the action taken. The student must meet with the Family and Student Support Coordinator to make a plan to avoid future suspensions before returning to class.
4. Students may be assigned in-school suspension for misbehavior. They must follow rules and complete assignments there. Breaking in-school suspension rules can lead to out-of-school suspension.
5. Past suspensions will affect consequences for new misbehavior. After a 1-day and a 3-day suspension in the same school year, a 5- to 10-day suspension and possible expulsion process may start.
6. Students 16 or older who are expelled and want to return may need to attend alternative school, evening classes, or special classes for older students.
7. In some cases, court-assisted agreements may be used for suspension or expulsion (IC 20-33 Chapter 8.5).

EXPULSION PROCEDURES

When a principal (or designee) recommends expulsion, these steps will be followed:

1. The superintendent (or designee) will hold the expulsion meeting or assign someone to do so, such as:
 - Legal counsel, or
 - An administrator not involved in the case.
2. The student and parent/legal guardian must be invited in writing to the expulsion meeting by certified mail or personal delivery. The notice will include the reason, date, time, and place.
3. If the student or parent/legal guardian does not attend, they lose the right to contest or appeal the expulsion.
4. At the meeting, the principal (or designee) presents evidence, and the student or parent/legal guardian can respond and present their own evidence.
5. After the meeting, a written summary and decision will be sent to the student and parent/legal guardian. They can appeal the decision to the school board in writing within 10 days.
6. The school board will review the appeal unless it votes not to hear it. If heard, the board considers all evidence and arguments and decides the outcome.
7. Court-assisted resolution may also apply in some cases (IC 20-33 Chapter 8.5).

Drug Testing Information

Drug and alcohol infractions are seen as very serious disruptions of the educational process at North Vermillion Jr./Sr. High School, and as such, will be dealt with severely. The following are violations of the disciplinary code of North Vermillion whether on the school grounds at any time, or at any school sponsored activity at any location, or on the school bus:

- 1) No student may provide, by sale or otherwise, any substance which he/she/they represents to be a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or marijuana derivative/synthetic, alcoholic beverage, stimulant, depressant, or intoxicant of any kind, such as “spice”, “k-2”, etc.
- 2) No student may possess or use any substance which the student has reason to believe is, or which has been represented to him/her as a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or marijuana derivative/synthetic, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.
- 3) Students are prohibited from possessing, using, transmitting, or being under the influence of caffeine-based pills, substances containing phenylpropanolamine (PPA), or stimulants of any kind be they available with or without a prescription. These are to include all items referred to as “look alike”. Any student in possession of any illegal drugs or drug paraphernalia is subject to disciplinary action.
- 4) Any substance for which a student has a prescription or written permission from a parent allowing use must be brought to the school nurse or designee and administered or taken there.
- 5) Tests due to reasonable suspicion are considered required tests. Any refusal by a student on a required test may result in removal of driving privileges, extra-curricular participation, and athletic participation. The disciplinary action for a positive required test is the same as being under the influence on the school grounds at any time, or at any school sponsored activity at any location, or on the school bus.

Cafeteria Information

Schedule:

- **Breakfast** is served in the cafeteria:
 - Monday, Tuesday, Thursday, Friday: **7:50–8:11 AM**
 - Wednesday: **7:55–8:40 AM**
- There are **two lunch periods**—one for Junior High and one for High School. Lunch times are listed on the master schedule.
- After lunch, all students report to the **gym** until the 6th period passing bell. Restrooms may be used during this time.

Procedures:

- Students must use their **school ID number** to access breakfast and lunch.
- Meals may be **prepaid or paid at the time of purchase**.
- All transactions are tracked electronically using student ID numbers.

Free & Reduced Meals:

- **Free or reduced-price meals** are available to eligible students under the federally supported **Class A Meal Program**.
 - Reduced prices: **\$0.40 for lunch, \$0.30 for breakfast**
- Applications are available from the **main office secretary**.
- All purchases are processed using the **student ID number**.

2025/2026 Procedures for Student Lunch/Meal Accounts

School corporations must adopt a procedure regarding student lunch accounts. Every effort must be made to collect delinquent debt. If the uncollectable debt is a student lunch account, it cannot be an expense to the school food service account and must be covered by non-Federal funds. A school corporation can decide if they want to develop separate procedures for primary-aged children versus secondary-aged children. Keep in mind the following prohibitions when developing a student lunch/meal account procedure.

Schools are not allowed to deny meals to any child for disciplinary reasons. Schools cannot deny a meal to a reduced or paid child, if the child has money in hand for the day's meal, and schools cannot deny a meal to a student eligible for free meals even if money is owed. Whatever procedure the school or food service establishes, the school must assure that the procedure does not discriminate against or single out any group of students.

In addition, the Indiana State Board of Accounts requires student accounts to be accounted separately from the School Lunch Fund (800). Student's accounts should be in the Trust Fund (8400), until the student receives a meal. The money can then be transferred into the School Lunch Fund. The Trust Fund (8400) should be reconciled to the detail of student account balances. This policy complies with the USDA regulations requirements.

2025/2026 Procedure for Student Lunch/Meal Accounts

The National School Lunch Program (NSLP) requires school food authorities to establish written administrative guidelines and procedures for meal charges. North Vermillion School Corporation will adhere to the following meal charge procedure.

- All cafeteria purchases are to be prepaid before meal service begins. Students and staff can pay in the cafeteria or pay online.
- A student may charge up to 3 meals maximum (one charge per meal) if they establish and maintain a good credit history of making payments on their food service accounts.
- A staff member may charge up to 1 meal if they establish and maintain a good credit history of making payments on their food service accounts.

- A student who has charged a meal may not charge or purchase “a la carte” item(s), including extra main entrees.
- If a student repeatedly comes to school with no lunch and no money, food service employees must report this to the building principal as this may be a sign of abuse or neglect and the proper authorities should be contacted.
- Schools may deny a meal to a student who pays reduced or full price and who does not provide the required payment for that meal. However, if the student who pays reduced or full price has enough money in hand for a meal that day, they will not be denied a meal.
OR
- Elementary School will provide an alternative reimbursable meal of peanut butter & bread, vegetables, fruit, and milk to a student who pays reduced or full price and who does not provide the required payment for that meal.
- Jr/Sr High School will provide a peanut butter sandwich, and milk but will be charged \$1.80 as an a la-carte item to the student's account.
- The food service manager or other school personnel will coordinate communications with the parent(s)/guardian(s) to resolve the matter of unpaid charges.
- The automated call system will notify parents twice a week of any outstanding negative balance in the student's lunch/meal account. The Food Service Director will also send mass emails weekly to parents who carry negative balances.
- No charging will be allowed after May 1 st . All accounts must be settled by the end of the school year. If parents fail to pay the negative balances the Corporation will have to take action to collect unpaid funds by means of collection agencies, small claims court, or any other legal method deemed necessary by the Corporation.
- Students who graduate or withdraw from the corporation and have \$5.00 or more left in their lunch/meal food service account will be notified by phone by food services at the and given the option to transfer the funds to another student or to receive a refund. Students who graduate or withdraw from the corporation and have less than \$5.00 will not receive a direct notification by mail, but the household can contact Christy Nale (765)492-5411 or email cnale@nvc.k12.in.us to receive a refund. If no response is received within 10 days the student's lunch/meal account will close, and the funds will no longer be available. Unclaimed remaining balances will be transferred to angel fund account.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all the information requested in the form.

To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Health, Medication & Safety

Nurse's Office

If your student feels sick or gets hurt during school, they should report to the nurse's office. Students who do not feel well must check out through the nurse's office in order to leave school.

Medications

- All medications (including cough drops) must be stored in the nurse's office
- A parent/guardian must complete a permission form for medication to be given
 - *Over-the-counter medications (Tylenol, Ibuprofen, Midol, etc) will not be administered to students unless provided by the parent/guardian to the school nurse
- Students may only carry medication if it's approved by the school

Medical Transportation

It is the responsibility of the parents/legal guardians to provide transportation and further care for the students if the student becomes ill or injured on school property. Students may not be sent home without parental/legal guardian approval, and no student may drive when excused for medical reasons unless parents'/legal guardians' consent has been given by phone or in writing. A student who vomits or has a fever will be required to go home after parents/guardians have been notified.

Health Screenings

State-required screenings such as vision and hearing checks will be done during the school year. Parents will be notified if follow-up is needed.

Emergency Drills

To stay safe, we regularly practice:

- **Fire Drills** – Leave the building quickly and quietly

- **Tornado Drills** – Move to your assigned safe area
- **Lockdown Drills** – Stay quiet and follow adult instructions

Take every drill seriously. In a real emergency, stay calm and listen to staff.

Students are not allowed to walk or ride their bikes to school. North Vermillion is a closed campus throughout the school day. Students are not permitted to leave the grounds from arrival in the morning to dismissal, unless they have administrative approval.

Sexual Harassment Policy

North Vermillion Community School Corporation is committed to maintaining a learning and working environment free from sexual harassment.

- **Employees** may not harass other employees or students through conduct or communication of a sexual nature.
- **Students** may not harass other students in any sexual manner.

Sexual Harassment is defined as conduct based on sex that includes one or more of the following:

- Quid Pro Quo sexual harassment: something is given or withheld in exchange for sexual conduct.
- Hostile Environment: conduct based on sex or gender is so severe that it creates an intimidating or abusive environment.
- Sexual assault, dating or domestic violence, stalking.

Anytime any employee learns of sexual harassment, they are required to report it to the Title IX Coordinator immediately. The goal is to end the harassment, prevent recurrence, & remedy the effects.

Filing a Complaint

Filing a sexual harassment complaint will not affect a person's status, grades, employment, or work assignments. The confidentiality of both the complainant and the accused will be respected, consistent with legal obligations and the need to investigate and take appropriate action.

Reporting Process

All reports of sexual harassment must follow these steps:

1. Reports must be submitted to the Title IX Coordinator.

2. Reports must clearly identify the accused and provide supporting facts.
3. **The Title IX Coordinator** will complete an investigation.
4. After the investigation, a report will be presented to the decision maker for the district, who will review the findings and make a recommendation.
5. The Superintendent will serve as the Appeal Officer for the district.
6. The School Board may review the case in executive session and take appropriate action. The alleged victim's name will not be made public unless required by law.

Sanctions for Misconduct

- **Employees** found guilty of sexual harassment may face disciplinary action, including reassignment, suspension, or termination.
- **Students** may face suspension or expulsion in accordance with the Student Conduct Code.

False Reporting

Anyone who knowingly files **false allegations** to harass or harm another person will face disciplinary action under school policy and the Student Conduct Code.

Technology & Library Use

Purpose

North Vermillion gives every student a device to help with learning and prepare for college and work. These rules apply to all devices owned by the school. Students are not allowed to bring their own devices.

1. Getting and Returning Your Devices

- Devices are given out at the start of the school year after parents and students sign the Student Pledge.
- Devices, cases, and chargers must be returned at the end of the school year or if a student leaves the school.
- Parents may want to use their own insurance for extra protection.
- If devices or accessories are lost or damaged, students/families will pay for repairs or replacement.
- **Repair Costs:**
 - Charger or cable: \$15 each

- Device replacement: \$300
- Case replacement: \$100
- Cracked screen: \$50
- Other damage: \$50–\$200

2. Taking Care of Your Device

The device is school property; follow all school rules and use policies.

- Keep the device clean with a soft cloth only.
- Don't put stickers, drawings, or writing on it.
- Always use the protective case the school gives you.
- Don't leave your device unattended or in extreme temperatures.
- Be careful to avoid screen damage.
- Unattended device will be taken to the office. Repeat offenders may lose privileges.

3. Using Your Device at School

- Bring your fully charged device to school every day.
- If you forget it or don't charge it, you still must do your work and could face discipline.
- Loaner devices may be available if yours is being repaired.
- You can personalize your device but must keep media and photos appropriate.
- Taking or sharing photos/videos without permission is not allowed.
- You may use home Wi-Fi but don't have to.
- Save your work often. Technical issues are not an excuse for missing assignments.

5. Software and Apps

- Do not delete required apps or the operating system.
- The school may add apps during the year.
- Devices may be checked by staff anytime.
- If needed, the school may reset your device, and you could lose data.
- Updates will be done remotely by the school.
- Don't remove the school's management profile or you will face discipline.

Student Pledge

I promise to:

1. Take good care of my device.
2. Never leave it unattended or loan it to others.
3. Keep it charged and away from food and drinks.
4. Use the school case and keep it clean.
5. Use the device responsibly and follow school rules.
6. Return it in good condition when asked.
7. Not use photos or recordings inappropriately.

8. Understand it can be checked anytime and is school property.

Appendix A: Network/Internet Policy

- The school provides internet access to help learning.
- Use the internet for school work only.
- Files on school devices may be checked by staff.
- Misuse may result in loss of internet or device privileges.

Appendix B: Network Use Guidelines

- Use polite language, no profanity or illegal activities.
- Don't share personal info like addresses or phone numbers.
- No chatting apps or games that disrupt learning.
- Use only your own account.
- No promoting drugs, alcohol, or hate.
- Don't upload viruses or vandalize equipment.
- Report problems to staff.
- Follow all rules or lose privileges.
- Follow teacher directions for technology use.
- No cheating, bullying, or misuse of technology.

Library Use

The library is a quiet place to study, read, or research. Please:

- Use a quiet voice
- Return books on time and in good condition

If a book is lost or damaged, the student may be asked to pay for it.

Bus & Cafeteria Expectations

Students may be assigned a primary and secondary bus, but are not permitted to ride home with other students. Any alternate transportation requests must be made through the school office.

Bus Rules

Riding the school bus is a privilege. To ensure safety, students must:

- Remain seated while the bus is moving
- Keep hands, feet, and belongings to themselves
- Speak quietly—no yelling
- Refrain from eating or drinking

- Follow the driver's instructions at all times

Failure to follow these rules may result in disciplinary action or loss of bus privileges.

Cafeteria Expectations

Help keep the cafeteria clean and welcoming by:

- Walking at all times
- Using good table manners
- Cleaning up your area
- Not sharing food or drinks
- Following directions from the staff

Families may apply for free/reduced lunch. Meals can be paid for in advance or online.

End-of-Year Responsibilities

At the end of the school year, students are expected to:

- Return all textbooks, library books, and other school materials
- Pay any outstanding fees or fines
- Clean out lockers
- Complete the required forms or check-out steps

Failure to complete these tasks may result in a delay in receiving your report card or transcript.

North Vermillion Jr/Sr High School

Student-Athlete Handbook



***“It’s a Great Day to
be a Falcon”***

Athletic Director: Martin Brown
Principal: Kimberly Britton

Assistant AD: Joseph Culbreath
Assistant Principal:

Welcome to Falcon Athletics

At North Vermillion Jr/Sr High School, we believe that athletics are an extension of the classroom. Through sports, students develop discipline, leadership, accountability, and teamwork. This handbook outlines the expectations, responsibilities, and opportunities for our student-athletes.

Athletic Philosophy & Mission

North Vermillion Athletics aims to promote school spirit, build character, and help student-athletes reach their full potential. Our mission is to support personal growth and athletic achievement through competitive, fair, and respectful sports participation.

Athletic Council

The Athletic Council is composed of:

- Athletic Director
- All Varsity Head Coaches
- One School Board Member

The Council oversees athletic matters only when called upon by the Athletic Director and votes on issues including athlete suspensions, appeals, and lettering decisions.

Equal Opportunity Statement

North Vermillion Community School Corporation does not discriminate on the basis of race, color, religion, sex, national origin, disability, or age in its programs or employment, in compliance with state and federal law.

Participation Requirements

Before practicing or competing, each student-athlete must have the following forms completed and on file:

- IHSA Physical and Consent Form
- Insurance Information
- Concussion and Sudden Cardiac Arrest Acknowledgment
- Athletic Pledge
- North Vermillion Drug Testing Waiver

Eligibility Requirements

Eligibility is determined by Age, Semesters of competition, Academics, and Residence. To participate in athletics:

- **Age**
 - Must not turn 20 before the IHSAA State Finals for that sport.
- **Enrollment**
 - Must be enrolled within 15 days of your freshman year to be eligible without an IHSAA Transfer.
 - Students enrolling after the first 15 days of their freshman year must have a completed IHSAA Transfer to participate.
 - Students may only compete in high school sports for 8 semesters.
- **Academics**
 - High School: Pass at least 5 full-credit subjects.
 - High School students who become academically ineligible remain ineligible for the entirety of the next grading period. They may re-establish eligibility at the end of the next grading period.
 - Junior High: Pass all classes.
 - Junior High students who become academically ineligible remain ineligible throughout the next half-grading period (mid-term, end of grading period). They may re-establish eligibility at the end of the next half-grading period.
- **Attendance**
 - Students must be at school by 12:30 p.m. to practice or compete (unless excused).
 - May gain permission from the Athletic Director or Principal
- **Conduct**
 - Must remain in good standing with the school, community, law enforcement, etc.

Insurance

All athletes must have valid medical insurance. Families may:

- Use personal insurance
- Purchase school-offered coverage
 - Football only
 - All sports
 - All Sports except football
- Insurance status must be indicated on the IHSAA consent form.

IHSAA Membership

North Vermillion High School is a member of the Indiana High School Athletic Association (IHSAA). All student-athletes are subject to IHSAA rules and regulations.

Lettering & Athletic Awards

To earn a varsity letter, athletes must:

- Participate at the varsity level for a full season
- Maintain academic and eligibility requirements
- Attend practices and maintain a positive attitude
- Properly care for and return all issued equipment
- Fulfill requirements for the sport you participate in:

Baseball and Softball

A player must average participation in one inning per Varsity team game played during a year.

- Awards:
 - Most Valuable Offense
 - Most Valuable Pitcher
 - Golden Glove
 - Mental Attitude

Boys and Girls Basketball

A player must average participation in one quarter per Varsity Team Game played during the year.

- Awards:
 - Total Rebounds
 - Free Throw Percentage
 - Field Goal Percentage
 - Assists
 - Mental Attitude Award

Cheerleading

At the end of the winter season:

- Awards:
 - Most Improved
 - Spirit and Dedication Award
 - Mental Attitude
 - Leadership Award

Cross Country

A runner must place in the first seven North Vermillion team places in 50% or more of all meets of varsity competition.

- Awards
 - Most Improved Runner
 - Most Valuable Runner
 - Mental Attitude

Football

A player must average participation in one quarter per Varsity Team Game played during the year.

- Awards
 - Most Valuable Offensive Back
 - Most Valuable Offensive Lineman
 - Most Valuable Defensive Back
 - Most Valuable Defensive Lineman
 - Mental Attitude Award

Boys Golf

A player must participate in at least 50% of the varsity matches played during that season. *Recognition of Outstanding performance (hole in one, eagle) if agreed upon by Coach/A.D.*

- Awards
 - Most Pars
 - Most Improved
 - Low Average
 - Most Valuable

Boys and Girls Swimming

Each swimmer must: Average 2 Varsity Events per Competition(Round to nearest whole number) or Average one(1) 1st Place Finish in points for every Varsity Competition(6 Points)(Round to nearest whole number)

- Awards
 - Most Valuable
 - Most Improved
 - Mental Attitude
 - Most Valuable Diver (if applicable)

Boys and Girls Track

An individual must score 15 or more points during the season in varsity competition. Relay points will be divided for individual credit.

- Awards
 - Most Valuable Field Event
 - Most Valuable Runner
 - 100% Award
 - Mental Attitude Award

Volleyball

An individual must average participation in one set of all Varsity Matches played during the year.

- Awards
 - Passing Award
 - Serving Award
 - Spiking Award
 - Mental Attitude Award
 - Most Improved Award

Wrestling

An athlete must meet the following criteria:

- (a) wrestle in 60% of the varsity matches;
- (b) be a regional qualifier

- Awards
 - Most Takedowns
 - Mental Attitude Award
 - Most Falls
 - Most Improved Wrestler
 - Most Valuable Wrestler

4-Year Letter Award

When a Senior Athlete has lettered in every season from their freshman to their senior year, they will receive a 4-Year Letter Plaque.

12 Season Letter Blanket

This award shall be awarded to every athlete who participates and earns a letter in 12 straight seasons of sports. (Only one letter per season) The seasons must be during the student's high school years.

Letter Jacket Awards:

- First varsity letter: Monogram + Sport Emblem + Service Bar + Certificate
- Subsequent letters: Service Bar + Certificate
- 4th letter in same sport: 4-Year Plaque
- 12-Letter Athlete: Blanket Award

Captain Recognition:

- Varsity team captains receive a Captain Star for each sport they lead

Suspension, Dismissal, & Conduct Policy

- **Substance Violations**
 - See the North Vermillion Jr./Sr. High School Parent/Student Handbook
- **Other Violations**
 - School Suspension
 - The athlete is suspended throughout the duration of the school suspension.
 - Athletes must regain eligibility based on the number of practices they have missed due to suspension.
 - Criminal Charges
 - Athletic Council Review
 - Theft or Severe Misconduct
 - Athletic Council review
- **Conduct During a Contest**
 - All penalties during a contest will be enforced by the game official(s).
 - Decisions made by the game official(s) cannot be disputed.
 - Head Coaches will handle the consequences for the conduct of the team
 - Repeated offenses by an individual or team may be reviewed by the Athletic Director.

Quitting a Team

Athletes who quit must receive a coach's release to join another sport in the same season.

Season Dates

- **High School**
 - The start of each season begins on the first day of official practice as set forth by the IHSAA.
 - The season concludes on the date the team is eliminated from the IHSAA Tournament Series.
- **Junior High**
 - The start of each season begins on the first day of school, or first official IHSAA practice for fall sports.
 - Winter Junior High Sports will begin after junior high fall sports have concluded.
 - Spring Junior High Sports will begin after junior high winter sports have concluded.
- **Cheerleading**
 - Tryouts for High School and Junior High Cheerleading may take place in

the spring semester of the previous school year.

- Cheer season concludes at the end of the winter sports season.
- Stunts may be limited to Shoulder sit, half extension, and other stunts as approved by the Head Coach.
 - Cheer coaches must be certified in stunting instruction.

CONTACTS/DIRECTORY

	Name	Email
Superintendent	Brian Byrum	bbyrum@nvc.k12.in.us
Principal	Kim Britton	kbritton@nvc.k12.in.us
Assistant Principal		
Athletic Director	Martin Brown	mdbrown@nvc.k12.in.us
Asst. Athletic Director	Joseph Culbreath	jculbreath@nvc.k12.in.us
Head Football	Brian Crabtree	bcrabtree@nvc.k12.in.us
Head Volleyball	Hilary Gibson	hgibson@nvc.k12.in.us
Head Cross Country	Gladys Spencer	spencerg@bcbsil.com
Head Boys Basketball	Phil Leonard	pleonard@nvc.k12.in.us
Head Girls Basketball	Wade Statzer	wstatzer@nvc.k12.in.us
Head Wrestling	Robby Davis	rdavis@nvc.k12.in.us
Head Swimming	Joseph Culbreath	jculbreath@nvc.k12.in.us
Head Cheerleading	Melanie Bean/ Matticin Huls	mbean@nvc.k12.in.us mhuls@nvc.k12.in.us
Head Baseball	Robby Davis	rdavis@nvc.k12.in.us

Head Softball	Ardie Kilgore	akilgoreforce@sbcglobal.net
Head Boys Track	Ben Blank	bblank@nvc.k12.in.us
Head Girls Track	Hilary Gibson	hgibson@nvc.k12.in.us
Athletic Trainer	Ida Pieschl	Ida.Pieschl@phrehab.com

Athletic Pledge

I will, to the best of my ability, obey all school rules and regulations, keep myself in good physical condition, take proper care of my equipment and return it when called to do so, keep up on my school work, play hard but clean, be loyal to the team, conduct myself at all times in a sportsmanlike manner, and be a credit to the North Vermillion Community School Corporation.

I have read and understand the Athletic Handbook as prescribed by the North Vermillion High School Athletic Department.

I agree not to use or possess alcohol, illegal drugs, or tobacco.

I have completed the IHSAA consent and release form (Physical).

I have read and signed the concussion information form.

I understand that I must have the IHSAA consent and release form (Physical), concussion information form, this pledge and the North Vermillion Drug testing waiver form on file at North Vermillion High School before I can participate in any practice.

Athlete's Signature

Date

PARENT: I have read and understand the Athletic Handbook.

Parent's Signature

Date

INSURANCE INFORMATION

Insurance Company _____

Policy Number _____

Check here if student has purchased insurance through the school _____

A student must have adequate health insurance to participate in athletics or purchase school insurance

Indiana High School Athletic Association, Inc. 9150 North Meridian Street, PO Box 40650, Indianapolis, Indiana 46240-0650
Phone: 317-846-6601 Fax: 317-575-4244 Website: www.ihsaa.org Paul Neidig, Commissioner

Athletic Eligibility: A Basic Guide for Schools, Students and Parents

To All Student Athletes

- Your high school years will provide some of the most memorable and enjoyable moments you will ever experience. Competition in interschool athletics is a once-in-a-lifetime experience, which will influence you forever.
- Your participation in high school athletics is dependent on your Eligibility.
- Keep that Eligibility. Read the following summary of the IHSAA Eligibility rules which govern your participation.
- Review these summaries with your parents and ask your principal, athletic directors and coaches about them.

To All Parents of Student Athletes

- The value of participating in athletics has been well documented: participants earn better grades, have better school attendance and have a greater chance for success in later life, than non-participants in athletics.
- Students must meet certain Eligibility rules to maintain the privileges of participating in interschool athletics.
- Review the following summaries with your son or daughter. Your role in stressing and supporting the value of following these rules cannot be emphasized enough.

From the IHSAA

- Since 1903 the IHSAA has been the principal governing body for high school athletics in Indiana.
- Your school is a voluntary member of the IHSAA and has agreed to follow the IHSAA rules.
- Your school and the IHSAA believe in equal competition and the close relationship between academics and athletics.
- The following are only summaries of some of the IHSAA Eligibility rules affecting student athletes. A complete listing of the IHSAA Eligibility rules is found in the IHSAA By-Laws and Articles of Incorporation manual, which your principal and your athletic directors have a copy; an on-line version can also be found at www.ihsaa.org.

You may be fully ELIGIBLE for interscholastic competition, if:

1. **Age Eligibility (Rule 4).** You **will not** have turned 20 by the scheduled date of the state finals of

- IHSAA Tournament Series in your sport.
2. **Amateurism Eligibility (Rule 5). You have not:**
 - a. Played under an assumed name.
 - b. Accepted money or merchandise directly or indirectly for any athletic participation, in your sport.
 - c. Signed a professional contract in your sport.
 3. **Awards and Gifts Eligibility (Rule 6). You have not received, or been 'loaned':**
 - a. An award in recognition of your athletic talents in your sport which was not approved by your school and the IHSAA.
 - b. Merchandise as an award, prize or gift, or been allowed to purchase for a token sum.
 - c. An award, medal, recognition, gift or honor from a college/university or it's alumni.
 4. **Conduct and Character Eligibility (Rule 8). You have not:**
 - a. Conducted yourself in or out of school in a way which reflects discredit upon your school or the IHSAA.
 - b. Created a disruptive influence on the discipline, good order, moral and educational environment of your school.
 5. **Consent and Release Certificate Eligibility (Rule 3).** You have on file with your principal, each school year, a Certificate (annual physical form) which was completed between April 1 and your first practice in your sport.
 6. **Enrollment Eligibility (Rule 12). You have:**
 - a. Enrolled in a school during the first 15 days of the semester.
 - b. Been enrolled for no more than 4 consecutive years (or the equivalent, e.g. 8 semesters, 12 trimesters, etc.), beginning with grade 9.
 - c. Represented a high school in your sport for no more than 4 years.
 7. **Illness and Injury Eligibility (Rule 9).** You have been absent, due to illness or injury, from practice sessions:
 - a. On 5 or more, but less than 11 consecutive days (not including Sunday), but have since participated in at least 4 separate days of practice prior to your participation in an interscholastic contest in your sport.
 - b. On 11 or more consecutive days (not including Sunday), but have since participated in at least 6 separate days of practice prior to your participation in an interscholastic contest in your sport.
 8. **Participation (Rule 15).**
 - a. **During the Authorized Contest Season in your sport, you have not:**
 - i. Participated in a try-out or demonstration in your sport as a prospective post-secondary school student-athlete.
 - ii. Participated in a practice with or against players not belonging to your school in your sport.
 - iii. Participated in a non-school sponsored contest, in your sport, without an approved waiver.
 - iv. Attended a non-school sponsored camp in your sport.
 - v. Attended and participated in a student-clinic in your sport.
 - b. **During the School Year Out-of-Season in your sport, you have not:**
 - i. Participated in a team sport contest as a member of a non-school team where there was more than the following number of students, who had participated the previous year in a contest as a member of the school team (also including incoming freshmen): Basketball-3 Baseball-5 Football-6 Volleyball-3 Softball-5

Soccer-7.

- ii. Received instruction in your sport, in a school sponsored program, from an individual who was a member of your school's coaching staff (Exception: see the Limited Contact Program of your school).
- iii. Participated in a non-school contest during school time without the approval of your school. c.

c. During the Summer, you have not:

- i. Attended a school-sponsored fall sports camp/clinic after Monday of Week 5 (See your AD for specific dates).
- ii. Attended a non-school sponsored camp/clinic after Monday of Week 7 (See your AD for specific dates).

9. Pre-participation Practice (Rules 50 & 101). You have completed the required number of separate days of organized practice in your sport under the direct supervision of your school's coaching staff prior to your participation in a contest.

10. Scholarship Eligibility (Rule 18). You have:

- a. Passed 70% of the full credit subjects, or the equivalent, that a student can take at your school, in the previous grading period (semester grades take precedence of grading period grades).
- b. Been enrolled in 70% of the full credit subjects or the equivalent that a student can take at your school.

11. Transfer and Initial Promotion Eligibility (Rule 19). You have:

- a. Not transferred from your prior school to your current school for Primarily Athletic Reasons, or,
- b. Enrolled at your current school for the first time as a 9th grader, or,
- c. Transferred from your prior school to your current school:
 - i. And at the same time you and your parents made a bona fide move to a New District or Territory, or,
 - ii. Because you became a ward of the court, or,
 - iii. Because you became an orphan, or,
 - iv. Because your prior school closed, or,
 - v. And your prior school was not a member of the local state athletic association or was not accredited by the local state accrediting agency, or,
 - vi. Because of a school board mandate for redistricting which involved your prior school, or,
 - vii. Because you enrolled or attended, in error, a wrong school, or,
 - viii. And you transferred from a correctional school to your current school, or,
 - ix. Because you are emancipated and you have now moved to a New District or Territory, or,
 - x. And you did not participate in a contest for another school or for a club team during the preceding 365 days, or,
 - xi. And your prior school was not a member of the local state athletic association and you have moved back to reside with the same parent or guardian, or,
 - xii. And the transfer is either to or from a Boarding School, or,
 - xiii. And you are a qualified Foreign Exchange Student under an approved CSIET program for one year, or,
 - xiv. And at the same time your parent or guardian just took a licensed or certified position at your current school, or,

12. Undue influence (Rule 20). Your enrollment at your new school:

- a. Was not influenced by anyone seeking to secure you as a student at your new school for athletic purposes.
- b. Did not involve a Past Link (see definition).